

PHYTRA 4

The 4th International Conference on Physics and Technology
of Reactors and Applications

Speaker Information

- When showing up in the registration area, there will be a Speaker registration desk where you are invited to complete the “Speaker Sign-in Form”.
- There will be two parallel sessions. Each presentation will last 15 minutes, followed by five minutes for questions. In order to allow conference participants to attend the presentation of papers in different sessions in a timely manner, we, as organizers, requested the chair-persons to comply with the time schedule rigorously. In view of the given time constraints, please make sure that your presentation fits within the prescribed 15-minute limit leaving adequate time for questions from the audience. Be alert, responsive, and respectful to other speakers when the Session Co-chair signals you that you’ve got 5 and 2 minutes remaining in your time slot.
- All presenters are to report to the Session Co-chairs at the assigned room 15 minutes before the start of the session. Please provide a brief biography (name, organization, 2-3 line description of current work assignment) to the session co-chairs prior to start of the session.
- The conference rooms will be equipped with a laptop computer and a LCD projector. Microsoft Windows, MS Office (PowerPoint), and Adobe Acrobat Reader (PDF reader) will be installed on the computers. Presenters using the provided computer are expected to preload their presentation slides in the computer just before the respective session (bring a memory stick). We highly recommend that you create a PDF version of the presentation so that you can switch to the PDF in case of a problem with the PowerPoint. In case of being indispensable, as a presenter you will be able to use your own laptop. It is your responsibility to check your laptop compatibility with the LCD projector.
- You will have a student assistant to assist you during the meeting. You may use his/her assistance to drive the presentation, help with the computer, etc.